

STATE OF ILLINOIS
INTERNAL AUDIT ADVISORY BOARD

Web Address: [HTTP://SIAAB.AUDITS.UILLINOIS.EDU](http://SIAAB.AUDITS.UILLINOIS.EDU)

MINUTES

Board Meeting – April 10, 2018

1:00 p.m.

CALL TO ORDER

A meeting of the State Internal Audit Advisory Board (SIAAB) was held at the Capital City Center, Room 104, Springfield, Illinois, with video conferencing available at the JRTC, Room 9-036, Chicago, Illinois. The meeting was called to order at 1:00 P.M. by Chair Leighann Manning in Springfield.

ROLL CALL

Members Present/Location:

Leighann Manning (Chair), Office of the Treasurer – Springfield
Jamie Nardulli (Vice Chair), Department of Healthcare and Family Services– Springfield
Stell Mallios, Office of the Secretary of State - Chicago
Jack Rakers, Central Management Services - Springfield
Gary Shadid, Illinois Office of the Comptroller – Springfield
Julie Zemaitis, University of Illinois – Springfield
Rex Crossland, Department of Employment Security - Springfield
H. Jay Wagner, Office of the Attorney General - Springfield
Brent Nolen, Illinois State Police – Springfield
Natalie Covello, Department of Commerce and Economic Opportunity – Chicago
Amy De Weese, Department of Human Services – Springfield

MINUTES

A motion to approve the minutes for the February 13, 2018 SIAAB meeting was made by Ms. Zemaitis. The motion was seconded by Mr. Nolen. Mr. Wagner, Mr. Crossland and Ms. Covello abstained. The motion passed.

A motion to approve the March 13, 2018 meeting minutes was made by Ms. Nardulli made a motion to approve the minutes. The motion was seconded by Mr. Shadid. The motion passed unanimously.

PUBLIC PARTICIPATION

None.

REPORTS AND UPDATES

CPE Coordinator

Ms. Zemaitis reported that two persons took and passed the 2017 SIAAB on-line training course since the last Board meeting and four persons are currently registered to take the training course. Ms. Zemaitis also noted that with no objections, the 2013 webpage would be removed.

Quality Assurance Coordinator

Ms. Nardulli stated there have been no team requests or reports submitted since the last board meeting.

FOIA Officer

Ms. Manning stated there was nothing to report.

Guidance Coordinator

Ms. Zemaitis stated there are no new requests and no updates.

OLD BUSINESS

Fall Government Auditing Conference

Mr. Wagner reported information regarding potential speakers and welcomed any suggested topics. In addition, Mr. Wagner proposed a cost of \$99.00 for the conference. A motion was made by Mr. Shadid and seconded by Mr. Crossland to approve the proposed cost. The motion passed unanimously.

Mr. Wagner also proposed that a webpage be uploaded to the SIAAB website to provide information regarding the Fall Government Auditing Conference. Mr. Crossland made a motion to approve the upload of the webpage. The motion was seconded by Ms. Zemaitis. The motion passed unanimously.

NEW BUSINESS

Confidentiality and Independence Statements

Ms. Manning reported that all SIAAB board members had completed and signed the annual confidentiality and independence statements. Ms. Nardulli made a motion to accept all confidentiality and independence statements. The motion was seconded by Mr. Shadid. The motion passed unanimously.

ANNOUNCEMENTS

The next regular meeting is scheduled for May 8, 2018, at 1:00 p.m. The meeting will be at the Capital City Center's Video Conference Room #104, 130 West Mason, Springfield, Illinois. For those attending via video conference in Chicago, Room 9-036 of the James R. Thompson Center (JRTC), 100 W. Randolph St., will be reserved.

ADJOURNMENT

A motion to adjourn was made by Mr. Wagner, seconded by Mr. Shadid. Motion carried unanimously. Meeting adjourned at 1:58 P.M.